



JOB ANNOUNCEMENT

Title: Climate Policy and Legislative Affairs Manager

Employer: Beyond Toxics, a non-profit organization based in Eugene, Oregon

Full time — \$36,400/year plus health, vacation and retirement benefits

Application deadline: October 23, 2020 | **Start date:** November 1, 2020

Location: Eugene, Oregon

About the organization

Beyond Toxics is a statewide environmental justice organization with a twenty year history of advancing policies that ensure meaningful participation and leadership from Oregon's frontline and impacted communities. Established in 2001, we are a multicultural, inter-generational team dedicated to building a vibrant Environmental and Climate Justice movement.

Climate Policy and Legislative Affairs Manager Position Description:

Beyond Toxics seeks an experienced and a team-oriented person to fulfill our mission to expand an environmental justice movement that affirms climate justice, clean air and water, healthy ecosystems and land stewardship principles. The person we seek must share our vision that Oregon will advance an underpinning of climate and environmental justice policies to frame victories for climate action, public health, environmental protections and community well-being. We want a team member who demonstrates a passion for environmental and racial justice work.

The Climate Policy and Legislative Affairs Campaign Manager will work to ensure the success of cutting-edge climate justice policy implementation by representing Beyond Toxics on key legislative campaigns and strategic stakeholder tables and coalitions. This position reports to the Executive Director and works closely with staff based in our Eugene and Southern Oregon offices. The specific requirements and duties of the position are detailed below:

Policy Planning and Program Coordination

- Play a key leadership role in stakeholder groups coordinating on state climate policy.
- Monitor climate policy proposals and state agency compliance with Executive Order 20-04, to ensure environmental and climate equity frameworks are embedded in future climate policies for natural and working lands (forest, water, arable lands).

- Stay current on reports and research related to climate action and climate justice.
- Develop legislative campaign plans and strategies.
- Meet with legislators and state agency personnel regarding environmental justice and protection policy campaigns.
- Represent Beyond Toxics in the public comment process to help shape policy outcomes.
- Provide guidance on related legislative issues to continue and expand Beyond Toxics' history of effective statewide leadership in environmental justice, pollution reduction and climate justice campaigns and projects.
- Work with other staff members to ensure Oregon's frontline communities are given voice at the state level and their leadership helps shape policy outcomes.

Advocacy and Partnerships

- Continue to build positive and supportive relationships with a diverse set of partners and grow our role in key climate and environment protection alliances and coalitions.

Communications and Community Outreach

- Coordinate with the social media and communication managers to ensure timely communications about legislative policy and participation opportunities by contributing to email alerts, blogs, newsletter articles, guest opinion articles and website content.
- Evolve community educational campaigns on topics including environmental/climate and racial justice and solicit community input.
- Lead community outreach efforts, present at community meetings, panels, conferences and classrooms.
- Undertake other duties as may be necessary for organizational success.

Qualifications

- Bachelor's Degree is required / Master's / Law Degree is preferable in
- Minimum two years of relevant experience
- Training in environmental and climate statutes and legal theory.
- Strong knowledge about Oregon's environmental/climate issues, policies and community needs
- Outstanding written and verbal communication skills
- Exceptional interpersonal skills with the ability to inspire and motivate others

- Reside or able to move to Eugene / Springfield (our main office is in Eugene)
- Willing to travel within the state and to the State Capitol when necessary
- Demonstrable experience using modern office and communication systems

Personal Skills

- Highly motivated and independent worker, self-organizer, and team-oriented
- Uses professional protocols and observes a high standard of accountability
- Good communicator and empathetic listener.
- Mastery of two or more languages is a benefit to this position.

To Apply:

We will accept applications for the position until October 23, 2020 or until filled. Email a cover letter, resume with three professional or academic references, and a short, relevant writing sample. Send materials to info@beyondtoxics.org. Use Subject Heading: Climate Policy Job Applicant

Questions: 541-465-8860 - ask for Lisa Arkin, Executive Director

Beyond Toxics believes that everyone regardless of race, income, class, gender, and citizenship-status deserves respect and opportunity. We are an equal opportunity employer who does not discriminate against any employee or job applicant because of race, color, religion, marital status, national origin, sex, physical ability or age. We welcome and encourage people from frontline communities and diverse backgrounds to apply for this job.